

Integrate or Disintegrate – Running Effective Writing Skills Lessons

Workshop Aims

To explore ways of making writing lessons

- ✓ simpler to prepare
- ✓ more effective
- ✓ more learner centred

Rationale

Writing lessons can be difficult to prepare because

- they focus on quite abstract aims, for example what makes a good piece of writing
- they can require a model text, which can be very hard to find or create
- it can be time consuming to find personalised material suitable to a particular group

Writing lessons can be less effective because

- the above factors make the lesson less engaging
- they can become overly focused on ideal versions or linguistic accuracy at the expense of the effectiveness of the message being communicated
- the oral communication that takes place in class doesn't directly contribute to the quality of the message being written

How?

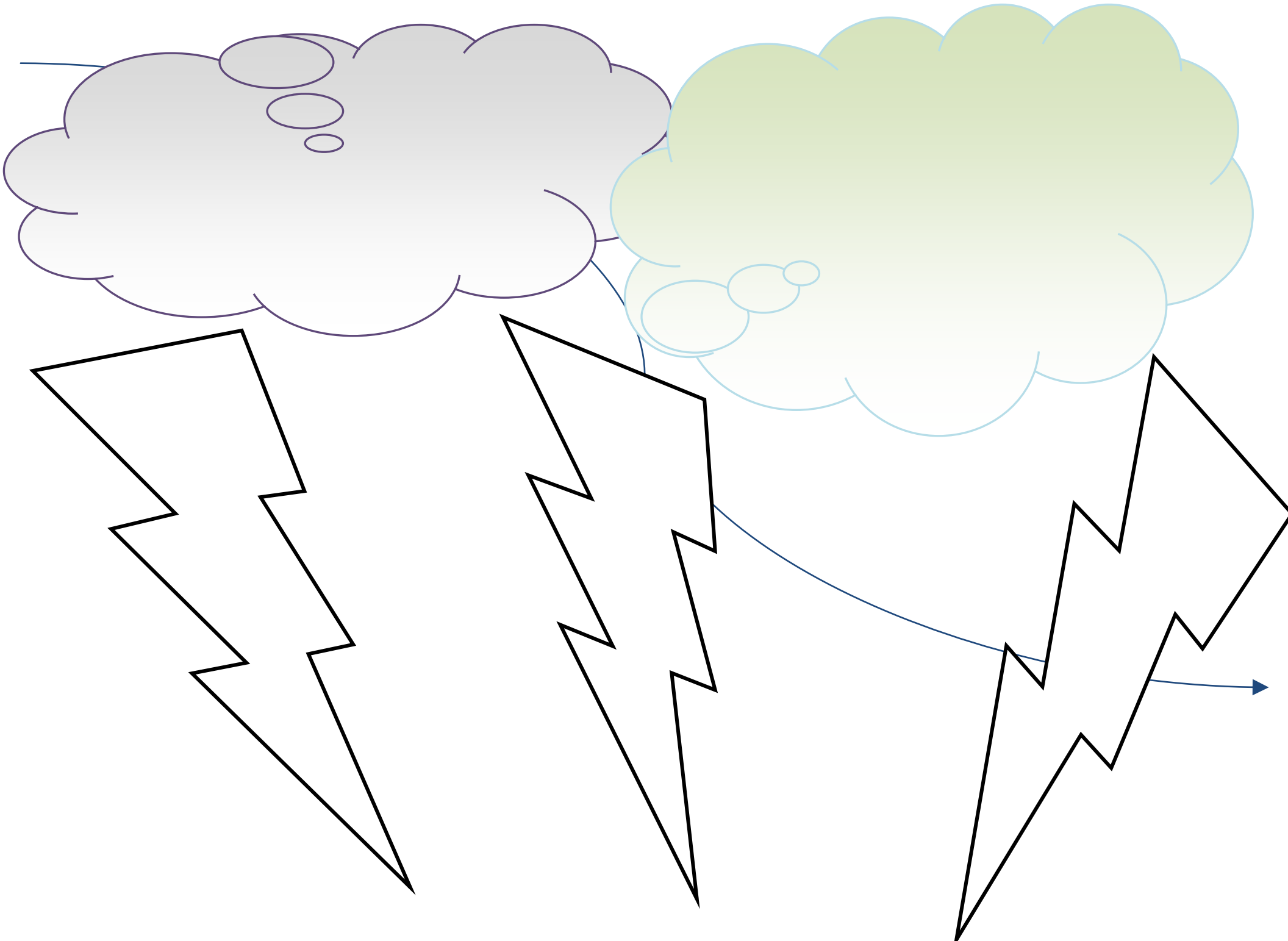
These aims can be achieved by having

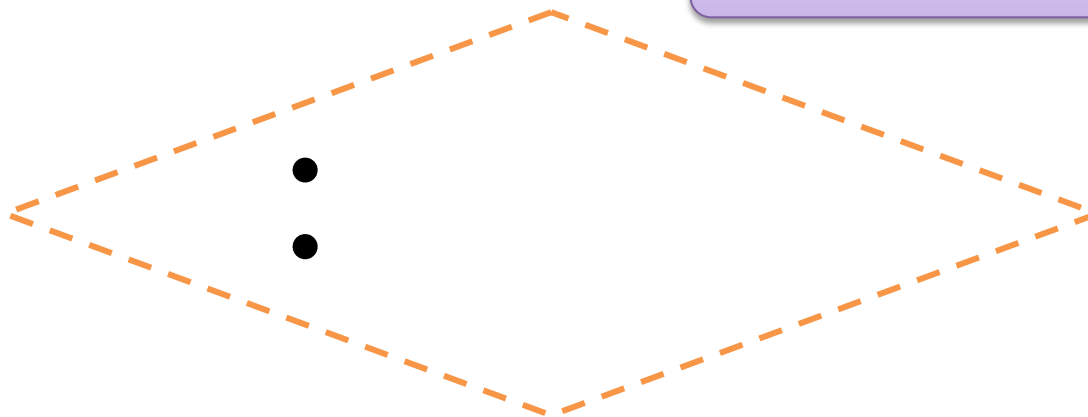
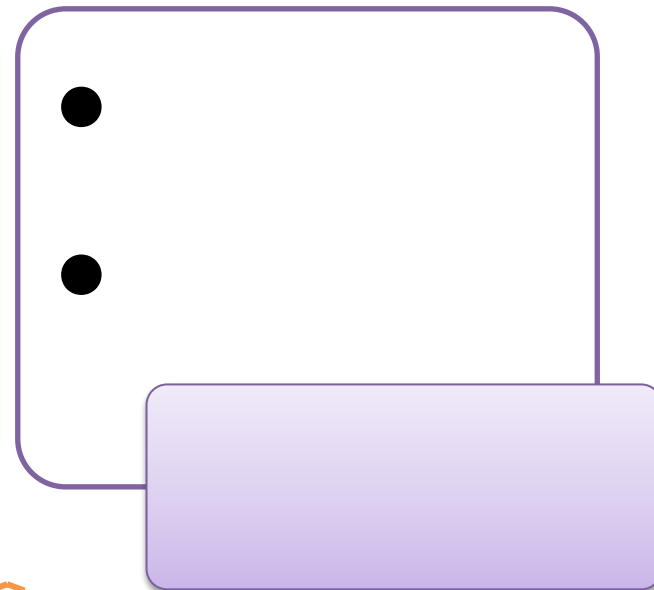
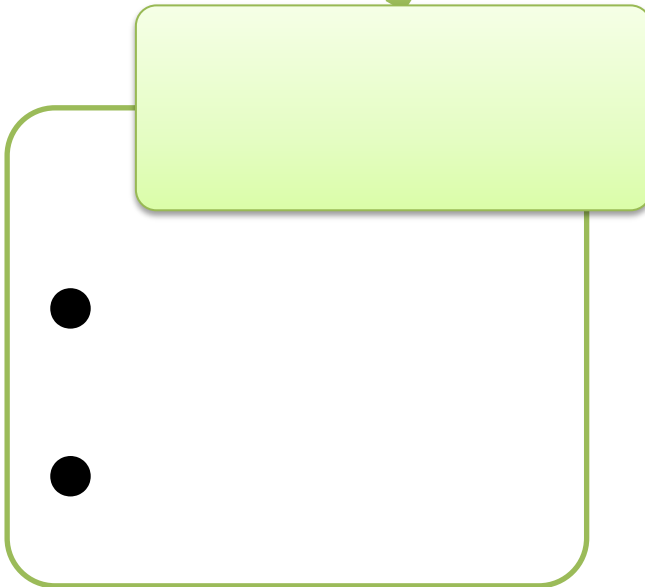
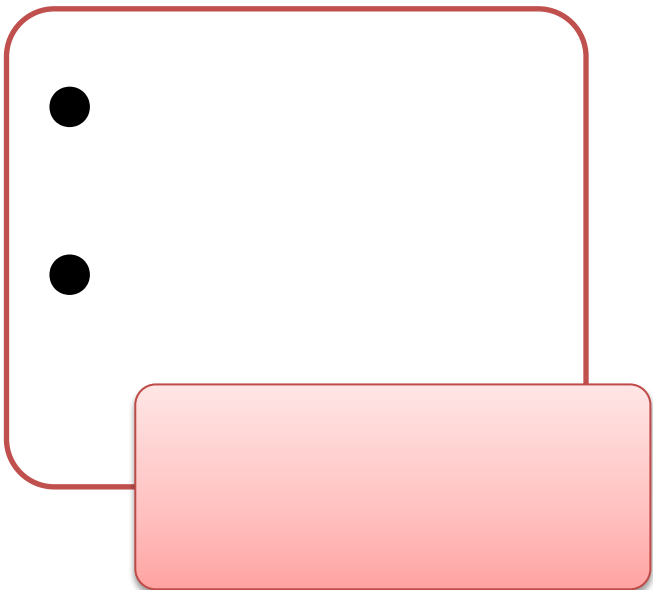
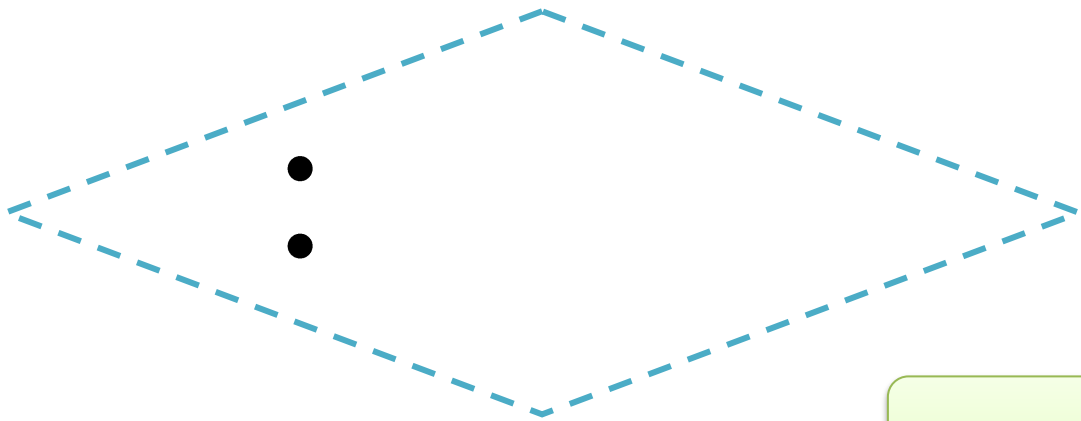
- ✓ lesson objectives that focus on what learners find difficult
- ✓ a lesson procedure which builds up, cumulatively addressing those difficulties
- ✓ framework materials which focus on learner produced emergent language as opposed to idealised models and imposed language

Workshop Materials

Please see [this Prezi](#) for the slides used in the workshop.

Below you can find documents related to two framework materials used in the session, including a blank version, one with instructions and one completed by a student as an example.





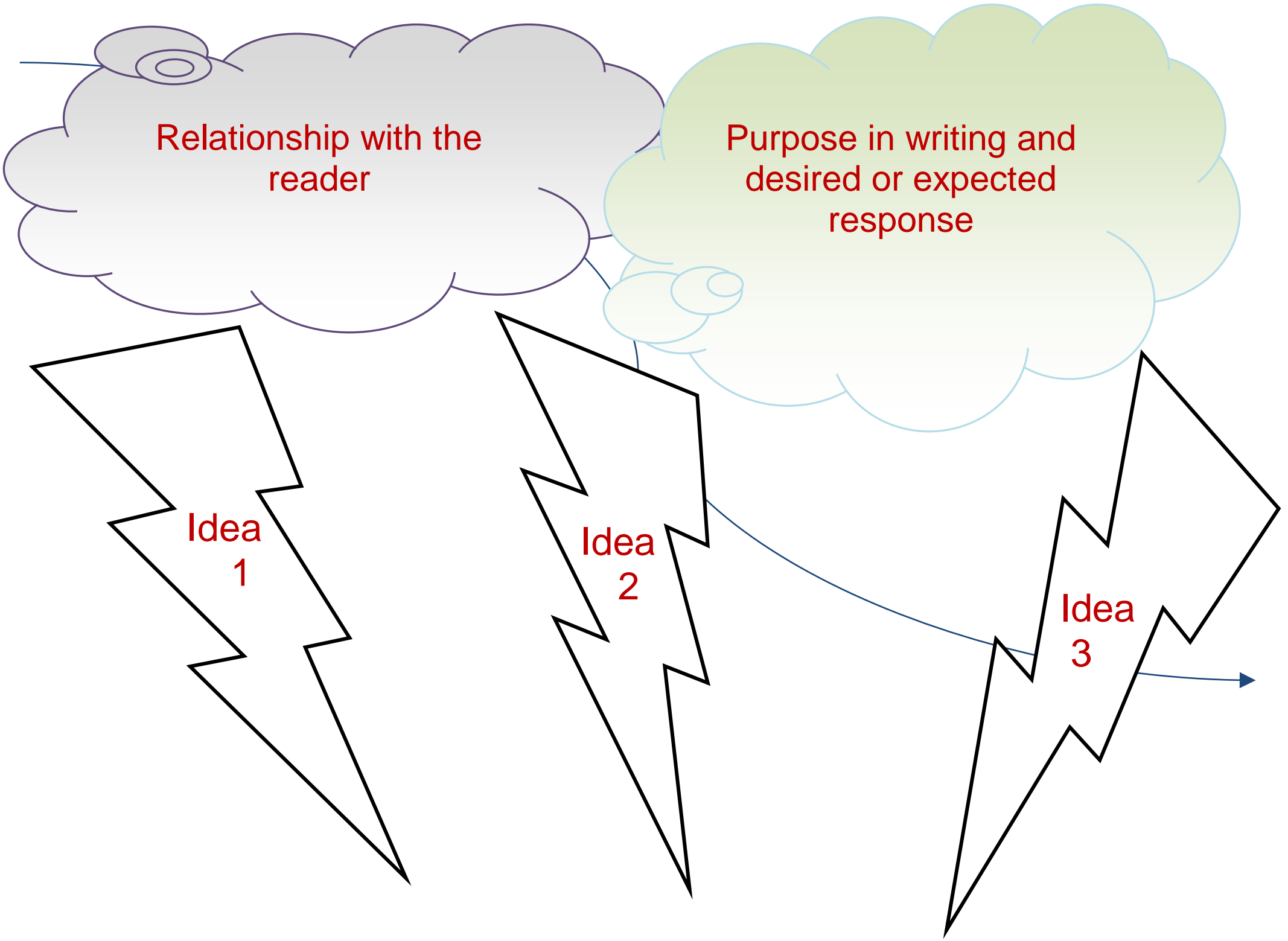
Relationship with the reader

Purpose in writing and desired or expected response

Idea 1

Idea 2

Idea 3



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• the opening: 2 exponents

voice and purpose

•
• idea 1
2 exponents

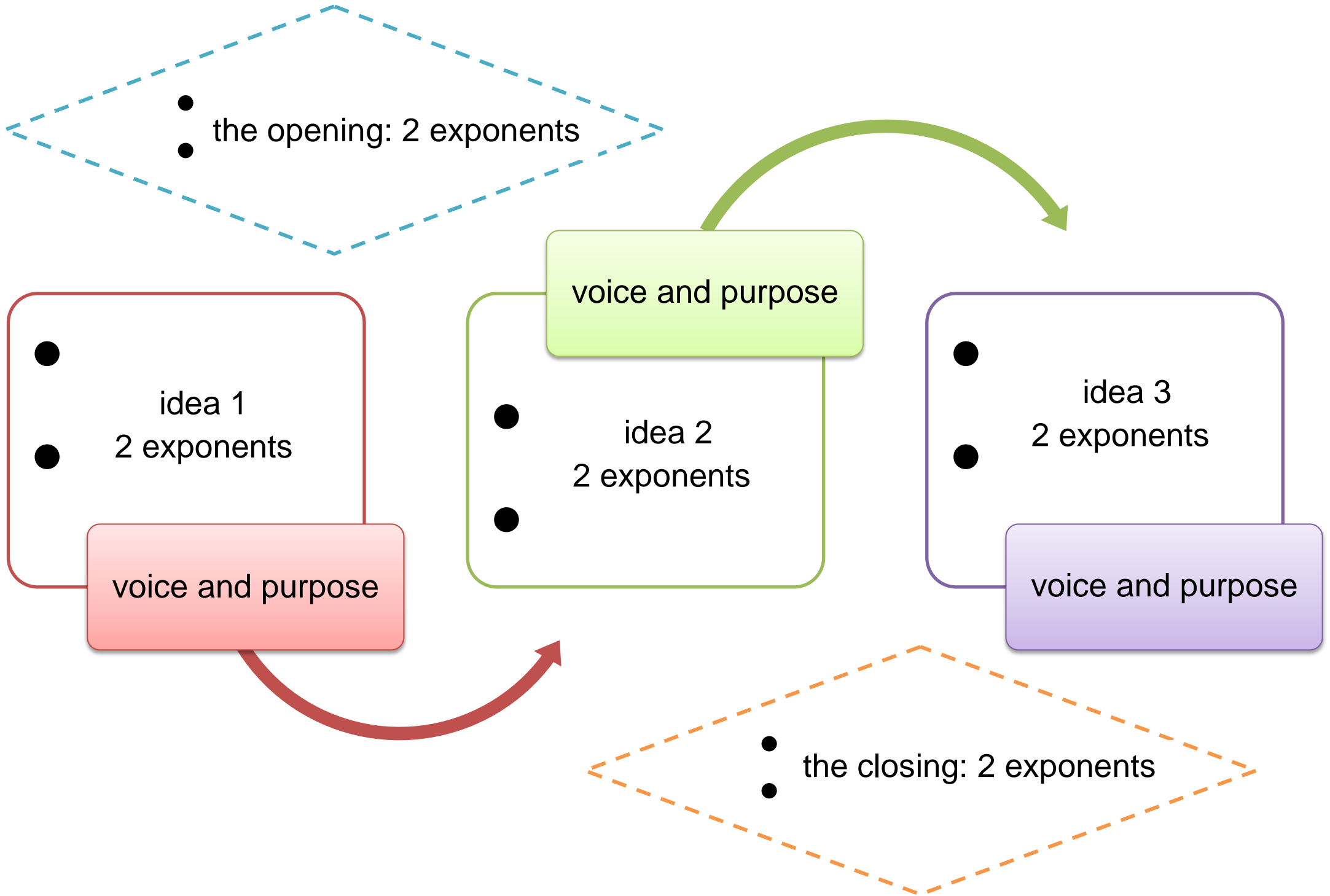
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• idea 2
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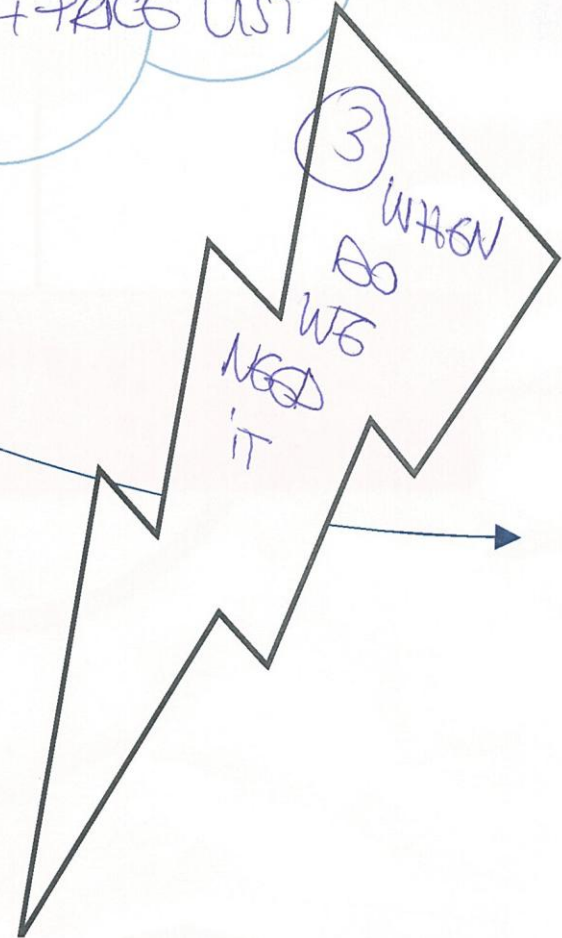
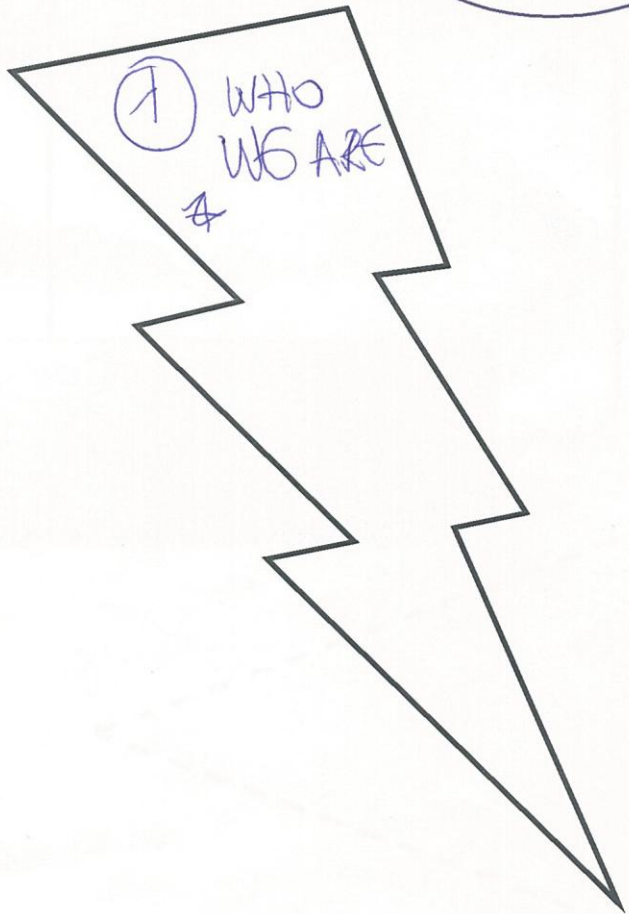
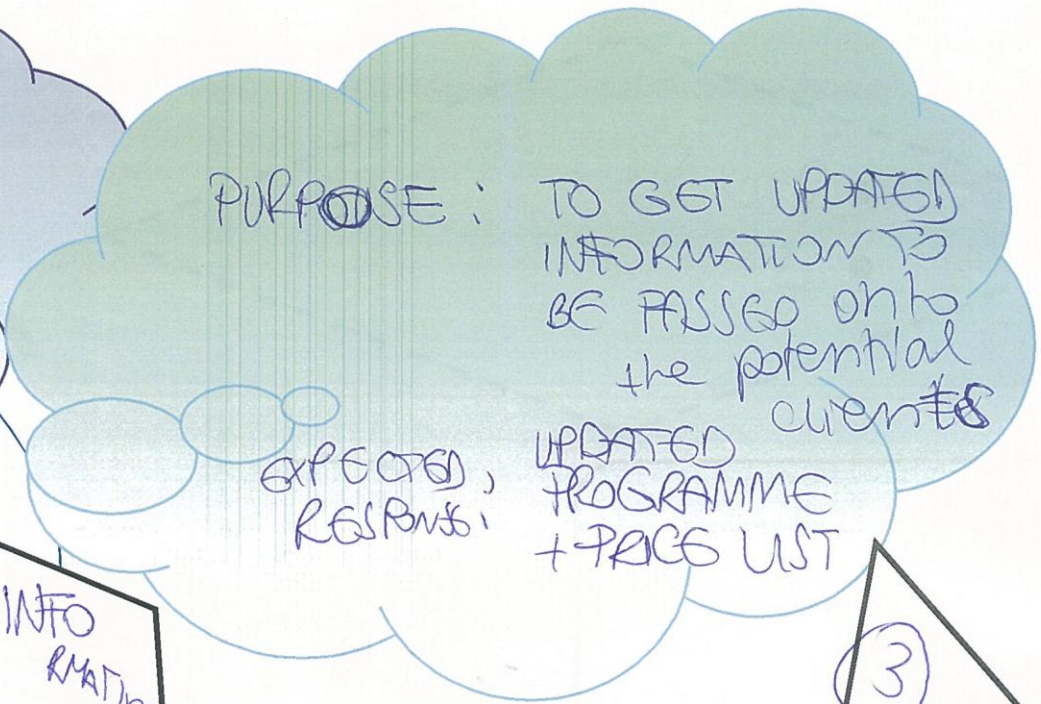
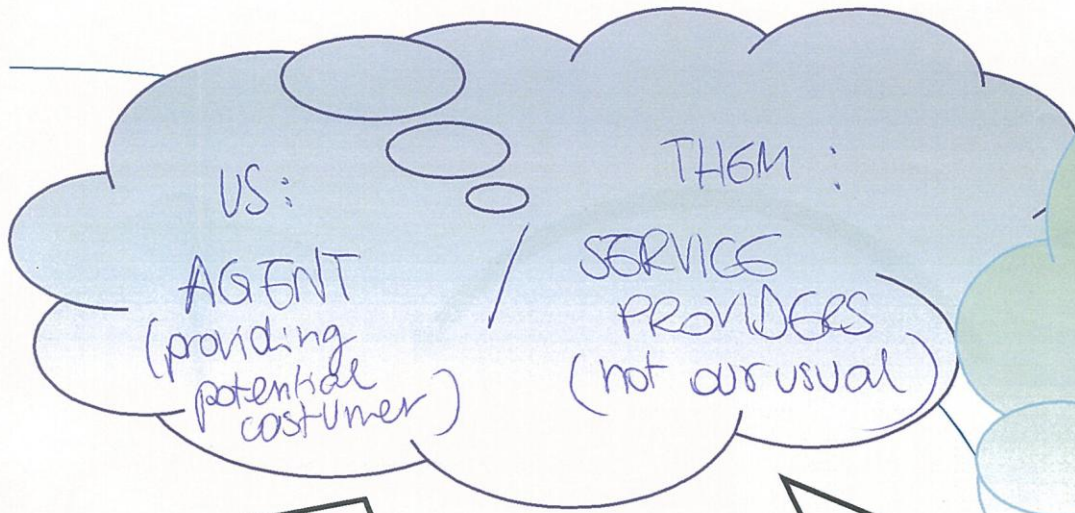
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• idea 3
2 exponents

voice and purpose

voice and purpose

•
• the closing: 2 exponents





- Dear Sir or Madam
- Dear Mr/MS "X"

To CLARIFY
the MESSAGE

- I'm writing to enquire about
- We got your leaflet from one of your representatives

ESTABLISH
a RELATIONSHIP

- We would like to receive your updated programme
- One of our clients is interested in your

- You can contact me on
- Please kindly send the details by

TO GIVE A
DEADLINE

- Looking forward to hearing from you
- Kind Regards